



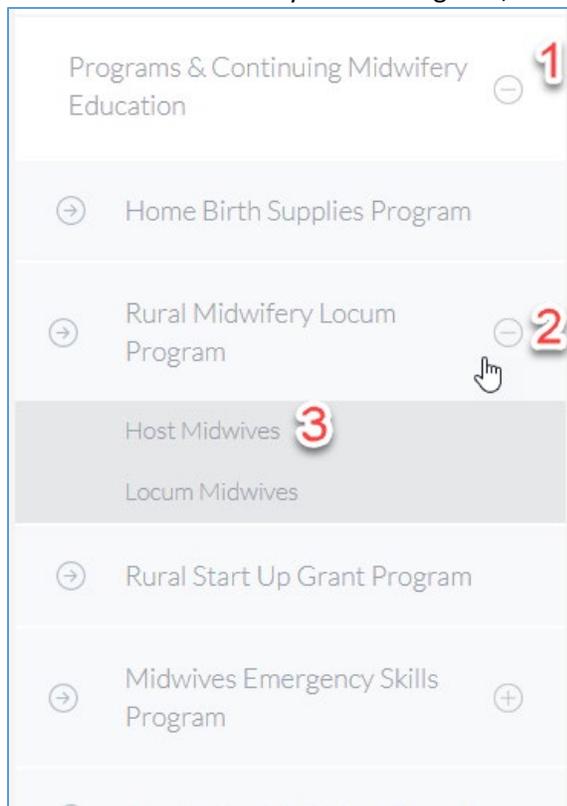
## HOST- How to list a Locum opportunity

The RMLP Policy and FAQ are on the [RMLP Home page](#).



### 1. Log into your MABC Account.

On the left-hand panel navigate to 'Programs & Continuing Midwifery Education'. Click on 'Rural Midwifery Locum Program', then 'Host Midwives'.



2. On the main page, click on 'Placement Opportunities'

## Host Midwives

- Placement Opportunities
  - Post new placement opportunities and manage opportunities you have posted.
- View Locum Availability
  - View availability of locum pool members to consider for placement.

3. Click on 'New Placement Opportunity'

Placement Opportunities

You have not posted any Placement Opportunities.

[New Placement Opportunity](#)

[View Archives](#)

4. Complete all fields about the placement.

Once you have submitted your opportunity, it will be sent to the Continuing Education Coordinator (CEC) for review. **It WILL NOT GO LIVE automatically**, as it needs to be reviewed by the CEC. The CEC also has the option to send an email to all Locum Pool members, advising them of this new opportunity. If you have someone lined up for the opportunity, please either list their name in the comments field, or reach out to 'programs@bcmidwives.com' ASAP to advise who will be taking the locum.

